

Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon
Internal Quality Assurance Cell

Notice

Date: 24/07/2015

All the IQAC members and administrative staff are hereby informed that the first meeting of IQAC in the academic year 2015-16 will be held on 26th July 2015 in the IQAC room at 3.00 p.m. All the administrative staff and IQAC members are requested to attend the meeting.


COORDINATOR
IQAC
Arts and Commerce College, Pusegaon


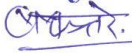




Principal
Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara

Agenda:-

- To confirm the minutes of the previous meeting.
- To prepare academic calendar
- To analyze college result.
- To compose IQAC committee.
- To motivate the Non- Teaching staff to attend workshops.
- Any other subject with the permission of the chairman.

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Mujawar M.S.	Member, Teacher Representative	
4	Prof. Sonar M. B.	Member, Teacher Representative	
5	Shri. Kharat S.K.	Member, Teacher Representative	
6	Dr. Bhosale R.P.	Member, Teacher Representative	
7	Shri. Katte A.P	Member, Teacher Representative	
8	Shri. Kshirsagar S.R.	Member, Teacher Representative	
9	Shri. Kharade S.K.	Member, Non-teaching Representative	
10	Mr. Jadhav S. K.	Member, Alumni Association	
11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	

13	Hon. Kshirsagar C. R.	Stakeholders	
14	Phadtare Vidhya Mukund (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

Minutes

The minutes of the first meeting of all the IQAC members in the academic year 2015-16 was held on Thursday 26th July, 2015 at 3.00 p.m. in the IQAC room. The following business was done in the meeting.

Members Present:

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Mujawar M.S.	Member, Teacher Representative	
4	Prof. Sonar M. B.	Member, Teacher Representative	
5	Shri. Kharat S.K.	Member, Teacher Representative	
6	Dr. Bhosale R.P.	Member, Teacher Representative	
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13	Hon. Kshirsagar C. R.	Stakeholders	
14	Phadtare Vidhya Mukund (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

➤ **Confirmation of minutes of the previous meeting:-**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.

➤ **To prepare academic calendar**

Resolution: It was decided to prepare academic calendar. Some changes were made and the final Academic Calendar was prepared.

➤ **To analyze college result.**

It was resolved to analyze the subject wise result of all classes as per RQMS (Rayat Quality Management System) pattern and submit it to Rayat Shikshan Sanstha, Satara.

➤ **Composition of IQAC committee.**

IQAC committee was composed as per the guidelines of NAAC.

➤ **To motivate Non teaching staff to attend workshops:-**

Resolution:- IQAC strives for academic and administrative development of college .It motivates not only teaching staff but non teaching staff even to attend workshops and training programmes.

As no other matter was raised the meeting ended by expressing vote of thanks. Smt. Bagwan N.A. expressed vote of thanks.


COORDINATOR
IQAC

Arts and Commerce College,Pusegaon


Principal

Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara



Action Taken Report

- Academic Colander was prepared for the academic year 2015-16.
- The college result was analyzed as per the RQMS (Rayat Quality Management System) and submitted to Rayat Shikshan Santstha, Satara.
- IQAC was composed as per the notification of NAAC.
- Non-teaching staff was motivated to attend the workshop and training programme organized by government and parent institution.


COORDINATOR
IQAC
Arts and Commerce College, Pusegaon


Principal
Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara



**Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon
Internal Quality Assurance Cell
Notice**

Date: 20-8-2015

All the IQAC members are hereby informed that the second meeting of IQAC in the academic year 2015-16 will be held on Friday 22nd August 2015 in the IQAC room at 11.45 a.m. All IQAC members are requested to attend the meeting.





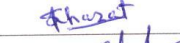





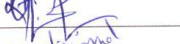


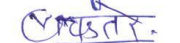


**COORDINATOR
IQAC**
Arts and Commerce College, Pusegaon


Principal
Art's & Commerce College,
Pusegaon, Tal Khatav Dist. Satara



❖ **Agenda:-**

- 1) To confirm the minutes of the previous meeting.
- 2) To motivate Alumni to actively participate in college development.
- 3) To raise the funds for college development.
- 4) To encourage alumni for participating in community development work.

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Mujawar M.S.	Member, Teacher Representative	
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13	Hon. Kshirsagar C. R.	Stakeholders	
14	Phadtare Vidhya Mukund (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

Minutes

The minutes of the second meeting of all the IQAC members in the academic year 2015-16 was held on Friday 22nd August 2015 at 11.45 a.m. in the IQAC room. The following business was done in the meeting.

Members Present:-

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Mujawar M.S.	Member, Teacher Representative	
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14	Phadtare Vidhya Mukund (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

Discussion was carried out on following points:

- **Confirmation of minutes of the previous meeting:-**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.

- **To motivate Alumni to actively participate in college development.**

Resolution:- Alumni has achieved a significant role nowadays in college development. It was decided to schedule a meeting of alumni and discuss about plans for college development.

- **To raise the funds for college development.**

Resolution:- It was decided to raise the funds with the help of Alumni for the development of the college.

- To encourage alumni for participating in community development work.

Resolution:- It was resolve to involve Alumni's participation in community development work during the Alumni meet and chalk out the programs to be undertaken for the welfare of society.

As there was no any matter to be discussed the meeting ended by expressing vote of thanks by NAAC coordinator Smt. Bagwan N.A.


COORDINATOR
IQAC
Arts and Commerce College, Pusegaon




Principal
Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara

Action Taken Report

- Meeting of the alumni was called to appeal them for their active participation in college development.
- Fund was collected for the development of the college.
- Volunteers of NSS along with alumni were contributed for community development.


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**Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon
Internal Quality Assurance Cell**

Notice

Date:-26-08-2015

All the IQAC members are hereby informed that the third meeting of IQAC in the academic year 2015-16 will be held on 27th Aug. 2015 at 11.45 a.m. in the Seminar Hall. All the IQAC members are requested to attend the meeting.

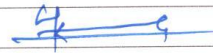


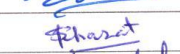










**COORDINATOR
IQAC**
Arts and Commerce College, Pusegaon




Principal
Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara



Agenda:-

- ❖ To conform the minutes of last meeting.
- ❖ To submit the proposal of M.A. and M.Com to University.
- ❖ To conduct student centric activities.
- ❖ To submit proposals of seminar to UGC Regional Office
- ❖ To Organize Workshops.
- ❖ To submit the AQAR to the NAAC Bangalore of the year 2014-15.
- ❖ To organize Parent's Meet

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13	Hon. Kshirsagar C. R.	Stakeholders	

14	Phadtare Vidhya Mukund (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

Minutes

The minutes of the third meeting of all the IQAC members in the academic year 2015-16 was held on 27th August 2015 at 11.45 a.m. in the Seminar Hall. The following business was done in the meeting.

Members present:-

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Mujawar M.S.	Member, Teacher Representative	
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10	Shri. Jadhav S.K.	Member, Alumni Representative	
11	Shri. Kshirsagar C. R.	Member, Industrial Representative	
12	Shri. Jadhav S.M.	Member, Stakeholder Representative	
13			
14	Phadtare Vidhya Mukund (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

Discussion was carried out on following points:

➤ **Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed

➤ **To submit the AQAR to the NAAC Bangalore of the year 2014-15.**

Resolution - It was decided to submit the AQAR report of the year 2014-15 before 30th September, 2015.

➤ **Submitting the proposal of M.A. and M .Com:**

Resolution – It was decided to submit the P.G. proposal as recommended by NAAC Peer Team

M.A. Hindi and M.Com proposals were to be submitted and Mr. M. S. Mujawar & Mr. V. S. Shingate were assigned the responsibility of it.

➤ **Student's centric activities.**

Resolution- It was resolved to conduct wall paper exhibition, essay competition and elocution competition.

➤ **Submitting seminar proposals.**

Resolution:-

It was decided to submit seminar proposals of each department to the university within time.

➤ **Organize One Day Workshop.**

Resolution:- Resolution was passed that Dr. Arun Adsul, Member of MPSC and former Vice-Chancellor S. P. Pune University, Pune be invited for One day workshop on MPSC .Also Hon. D. N. Jadhav, Ex-Commissioner of Police, Mumbai be invited as chairperson .

➤ **To organize Parent's Meet**

Resolution- It was unanimously decided to organize Parent's Meet

➤ **Purchasing Computers & Printer through the grant received from UGC under IQAC scheme:-**

Resolution: It was decided to purchase Computer and printer under the grant received for IQAC.

As there was no other matter to be discussed the meeting ended by expressing vote of thanks.


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Principal
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Pusegaon, Tal Khatav Dist Satara

Action Taken Report

- Annual Quality Assurance Report of the college for the year 2014-15 was submitted to NAAC, Bengaluru in time.
- Proposals M. A. (Hindi) and M. Com. were submitted to Shivaji University, Kolhapur to start P. G. programme in the college.
- Wall Paper Exhibitions were conducted on the occasion of Birth Anniversary of Sarvepalli Radhakrishnan and Late Padmabhushan Dr. Karmaveer Bhaurao Patil.
- One Day Workshop on competitive examination was organized Dr. Arun Adsul, Member of MPSC and former Vice-Chancellor S. P. Pune University, Pune was invited as a resource person and it was chaired by Hon. D. N. Jadhav, Ex-Commissioner of Police, Mumbai.
- Parents meet was organized.
- Computer and printer were purchased for Establishing and Monitoring Internal Quality Assurance Cell as per the guidelines of UGC.


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Pusegaon, Tal Khatav Dist Satara



**Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon
Internal Quality Assurance Cell**

Notice

Date:-28-12-2015

All the IQAC members are hereby informed that the fourth meeting of IQAC in the academic year 2015-16 will be held on 29 December, 2015 at 11.45 a.m. in the IQAC room. All the IQAC members are requested to attend the meeting.


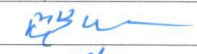

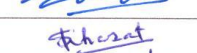
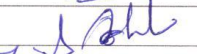
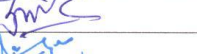

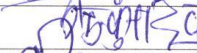





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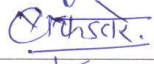


Principal
Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara



Agenda

- Confirmation of minutes of the previous meeting.
- Review of the minutes of the previous meeting
- Students & Faculties participation in Avishkar Research Competition.
- Organization of lecture on NAAC Third Cycle.
- Complete the construction of Ladies Hostel.

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Mujawar M.S.	Member, Teacher Representative	
4	Prof. Sonar M. B.	Member, Teacher Representative	
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6	Dr. Bhosale R.P.	Member, Teacher Representative	
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11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	

13	Hon. Kshirsagar C. R.	Stakeholders	
14	Phadtare Vidhya Mukund (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

Minutes

The minutes of the fourth meeting of all the IQAC members in the academic year 2015-16 was held on **29th December, 2015 in the IQAC**. The following business was done in the meeting.

Members Present:-

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Mujawar M.S.	Member, Teacher Representative	
4	Prof. Sonar M. B.	Member, Teacher Representative	
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14	Phadtare Vidhya Mukund (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

Discussion was carried out on following points:

➤ **Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed
As per the decision taken Parent's Meet was organized on 14th October, 2015.

➤ **Students & Faculty participation in Avishkar Research Competitions.**

Resolution: It was decided that faculty as well as students should participate in **Avishkar Research Competitions of Shivaji University** to be held at Patan College in the month of January.

➤ **Organization of lecture on preparation for Third Cycle of NAAC:**

Resolution:-

Hon. Principal Dr. S.M. kamble suggested to organize lecture on Third Cycle of Accreditation and Institutional Ranking and Framework and he also suggested inviting Prof. Dr. Gonjari Ghanasham, Coordinator, IQAC, YCIS, Satara as the resource person.

➤ **Completion of Ladies Hostel Building:-**

Resolution:- As per the proposal of Ladies Hostel and the grants allocated, UGC expected the Completion of G + 2 construction before 31st March, 2016. Hence the necessary steps were taken and duties were assigned to the staff members.

As there was no issue to be discussed the meeting ended by Smt. Bagwan N. A. expressing vote of thanks.


COORDINATOR
IQAC
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Pusegaon, Tal Khatav Dist Satara



Action Taken Report

- Students and faculty members were participated in 'Avishkar Research Competition organized by Shivaji University, Kolhapur at Balasaheb Desai College, Patan, Dist. Satara.
- Lecture of Prof. Dr. Gonjari Ghanasham, Coordinator, IQAC, Yashwantrao Chavan Institute of Science, Satara was organized on preparation for Third Cycle of NAAC.
- The construction of Women's Hostel building is in progress.


COORDINATOR
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**Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon
Internal Quality Assurance Cell**

Notice

Date:-27-01-2016

All the IQAC members are hereby informed that the fifth meeting of IQAC in the academic year 2015-16 will be held on **Thursday 28th January, 2016 at 12.30 p.m.** in the IQAC room. All the IQAC members are requested to attend the meeting.


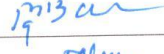

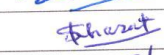

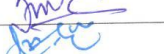




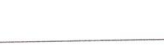


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
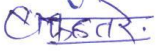


Principal
Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara



Agenda:-

- Confirmation of the minutes of the previous meeting.
- Organize N.S.S Camp in adopted village.
- Submitting Seminar proposals from each department.
- Submitting Minor Research proposals.
- Encouraging for Ph.D. Registration.
- Project work and University exams.
- To collect and analyze all the feedback forms from stakeholders.

Sr. No.	Name of the Faculty	Representative	Signature
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14	Phadtare Vidhya Mukund (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

Minutes

The minutes of the fifth meeting of all the IQAC members in the academic year 2015-16 was held on **Thursday 28th January, 2016 at 12.30 p.m.** in the IQAC room. The following business was done in the meeting.

Members Present-

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Mujawar M.S.	Member, Teacher Representative	
4	Prof. Sonar M. B.	Member, Teacher Representative	
5	Shri. Kharat S.A.	Member, Teacher Representative	
6	Dr. Bhosale R.P.	Member, Teacher Representative	
7	Shri. Katte A.P	Member, Teacher Representative	
8	Shri. Kshirsagar S.R.	Member, Teacher Representative	
9	Shri. Kharade S.K.	Member, Non-teaching Representative	
10	Mr. Jadhav S. K.	Member, Alumni Association	
11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	
13	Hon. Kshirsagar C. R.	Stakeholders	
14	Phadtare Vidhya Mukund (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

➤ **Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed

➤ **Organize N.S.S Camp.**

As per the suggestion of NAAC it was resolved to organize Annual Residential NSS Camp in the adopted village and chalk out the activities to be carried out during seven days residential camp. Guests to be invited for the inaugural function and lectures to be organized on various topics for creating awareness among the volunteers and villagers. Awareness programs to be carried out. Provide a platform for personality development of students.

➤ **Submitting Seminar proposals from each department.**

Principal Dr. S. M. Kamble encouraged all the faculty members to submit Seminar proposals. It was decided that each department should submit at least one Seminar proposal to the university in time.

➤ **Submitting Minor Research proposals.**

Principal Dr. S. M. Kamble encouraged the faculty members to submit **Minor** Research proposals to the university in time.

➤ **Encouraging for Ph. D. Registration.**

For inculcating research culture among the faculty members and for upgrading their knowledge Principal Dr. S. M. Kamble encouraged the faculty members to appear for the Ph.D. entrance examination.

➤ **Project work and University exams.**

Principal and the exam department of the college provided few suggestions regarding project work assigned to the students, university exams and the responsibilities of all the staff members.

As there was no other issue to be discussed the meeting ended by Smt. Bagwan N.A. expressing vote of thanks.

➤ **To collect and analyze all the feedback forms from stakeholders.**

It was decided to collect all types of feedback forms from all stakeholders. The responsibility of collecting and analyzing the feedback forms was given to Prof. Smt. N. A. Bagwan, the chairman, Feedback Committee.


COORDINATOR
IQAC
Arts and Commerce College, Pusegaon




Principal
Art's & Commerce College,
Pusegaon, Tal. Khatav Dist. Satara

Action Taken Report

- Special winter camp of National Service Scheme was organized in adapted village named Phadtarwadi, Tal. Khatav, Dist. Satara from 16th January to 22nd January, 2016.
- Each department of the college submitted proposal of seminar to UGC.
- Most of the faculty members submitted proposal of Minor Research Project to UGC.
- Faculty members were encouraged to appear for Ph. D. entrance examination by Prin. Dr. S. M. Kamble.
- Project works were assigned to B. A. and B. Com. III students and projects were collected and marks were communicated to the University Examination Section.
- Feedback forms of the stakeholders were collected and analyzed by the Feedback Committee and action was taken.


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